

Om-Habibeh Foundation

Terms of reference (TOR)

For Active Learning Classroom Training

1. Background:

The Om Habibeh Foundation (OHF) is an Egyptian non-profit organization established in 1991 under the supervision of the Ministry of Social Solidarity. OHF is the implementation agency for the Aga Khan Foundation Egypt and is an affiliate of the Aga Khan Development Network of organizations and was founded by Om Habibeh Mohamed Shah Aga Khan to contribute to and support local communities in the governorate of Aswan in areas including health care, education, and providing income for deprived communities through long-term development activities. OHF works in the following areas: Continuing Education, Civil Society, Agriculture and Food Security, Economic Inclusion, Women Empowerment and Early Childhood Development.

OHF is implementing Seeds for the Future project: Fostering Socioeconomic Empowerment of Women in Upper Egypt through Digital and Green Solutions—Outcome 2” aims to strengthen women's economic resilience in rural areas in the Governorate of Aswan by promoting and fostering climate-smart agriculture solutions. The project is targeting marginalized women and girls in Karkar village, Kom Ombo district, and Nasr El Nuba district. The project will foster women's socioeconomic empowerment by establishing 400 kitchen gardens and rooftop gardens for the beneficiaries using smart agriculture techniques that will help them generate good income that will ultimately improve their participation in the labour market and promote their agency and decision-making skills .

Moreover, the project activities will build the beneficiaries’ capacity in agriculture and entrepreneurship to ensure that they have all the required skills to enhance their leadership and their effective participation in the project. Furthermore, the project will offer 10 grants to women and girls to enable their participation in the agriculture value chain activities in Aswan governorate to maximize the benefits of the kitchen garden and rooftop gardens’ produce.

2- Objectives:

The objective of this Terms of Reference (ToR) is to recruit an experienced active learning classroom pedagogy trainer with a strong background in training, and teaching to build the capacity of teachers that work in kindergartens in the partner CSOs. The trainer will be responsible for training around 29 teachers.

2. Targeted audience: (in case of training)

20 KG Teachers

3. Scope of work:

The trainer shall perform a set of trainings including the following:

A. Teaching and learning strategies in kindergartens. 2 days

- Play and its importance and the roles of the teacher to achieve integrated growth
- Teaching and learning strategies in kindergartens.
- Observation and evaluation of the child

B. Positive education and discipline 2 days

- Positive education and positive classroom management.
- Reflection, self-evaluation and professional development for the teacher.

4. The consultant Selection Criteria:

The Trainer must possess the following qualifications and experience:

- Advanced degree in education, psychology, social work, or a related field.
- Extensive experience (minimum of 5 years) in developing and delivering training programs for educators, mentors, or social workers, with a focus on ECD Classrooms best practices.
- Demonstrated experience working directly with teachers in rural areas in Aswan governorate
- Strong facilitation and communication skills, with the ability to engage diverse audiences and foster a supportive learning environment.
- Proficiency in program evaluation and monitoring techniques, including data collection and analysis.

5. Deliverables:

Reports on the deliverables and the works done:

- A detailed training program outline and schedule.
- Comprehensive training materials and resources.
- Assessment tools and post-training evaluation reports.
- A final report

Note: reports should be submitted as hard copy and soft copy (in word doc. /excel).

6. Time Frame:

The training program is expected to be completed within 4 days.

7. SAFEGUARDING POLICY

OHF has policies and systems in place to prevent sexual abuse, neglect, exploitation, harassment bullying, and sexual harassment. It is also to safeguard children, adults, our teams, consultants,

volunteers, partners, beneficiaries, and all stakeholders. OHF will ensure a workplace culture built on respect, tolerance, diversity, and inclusion.

8. GENDER EQUALITY

OHF is committed to supporting gender equality in all of its programs and internal operations by eliminating sex discrimination, harassment, and sexual harassment and promoting equality for women and men in all hiring process starting from open call for a position, interview process, selection process, salary, benefits...etc

Application Procedure

Agencies or individuals meeting the above criteria are invited to submit an application consisting of the following:

1. Detailed **technical proposal** of not more than **2 pages** clearly demonstrating a thorough understanding of this request for proposals and including the following:
 - i. Description of the proposed mission with a detailed timeline for each task
 - ii. Evidence of previous experience conducting similar work
 - iii. Curriculum Vitae(s) of all proposed staff outlining relevant experience (annexed to technical proposal)
2. A **financial proposal** for the daily rate to perform the required task including all the expenses related to the whole mission.

Evaluation Criteria:

Technical Evaluation	70%
The proposal is detailed and comprehensible including all the required tasks	20%
The timeline is clear and meeting the project's timeline	15%
The consultant has extensive experience in conducting similar tasks	15%
The consultant can commence the mission immediately	10%
The consultant has experience working in upper Egypt	10%
Financial Evaluation	30%

Please consider that only shortlisted candidates will be contacted for an interview.

Contact Information:

Any questions concerning this assignment should be directed to: **Aya Omar, Seeds for the Future project manager**