

# **Om-Habibeh Foundation**

## **Terms of reference (TOR)**

For Rooftop gardens and Kitchen gardens training  
(Preparation, fertilization and making compost)

### **1. Background:**

Om Habibeh Foundation (OHF), through its Agriculture and Food Security program, is currently implementing the She Farms project funded by Drossos in Aswan Governorate. The project aims to empower women to engage in economic activities, increase household savings, provide supplementary income, improve household nutrition, and enhance the skills of young women in diversified agricultural, environmentally sound practices, and techniques.

The project achieves these objectives by providing beneficiaries with technical training to develop home gardens and rooftop gardens. It aims to support women facing economic hardships, enabling their participation in economic activities. Consequently, OHF is taking appropriate actions to sustain the project's concept.

### **2. GOAL & OBJECTIVES**

The project aims to conduct technical training to enhance young women skills in diverse and environmentally sound agricultural practices to obtaining a healthy, safe and environmentally sound product and ensuring the sustainability of women in planting gardens later.

This technical training will include instructions in the start-up, operation and maintenance of the home gardens, preparing home-made compost and harvesting of produce.

**The objectives are to:**

- Enhanced young women skills in diverse and environmentally sound agricultural practices.
- Obtain healthy, safe and environmentally sound product.

### **3. SCOPE /Training methodology**

**The training will cover the following:**

- Train women on establish and take care of kitchen gardens and rooftop gardens.
- How to prepare KGs and RGs artificial soil for cultivation.
- How to determine fertilizer and water needs for the crops.
- Preparing home-made compost.
- Train women on harvesting.
- Train women on how to produce seeds from crops.
- Differences between summer and winter crops.
- Explaining The most important agricultural processes during the growth period.

#### 4. OVERALL TASKS AND FUNCTIONS:

1. Conduct pre- assessment of participants
2. Submit content of the training (Hand-out)
3. Conduct post assessment at the end of the training and submit a report of the training

#### 5. Targeted audience & location:

- **200 Women from beneficiaries**
- **Training location: inside the 15 villages**

#### 6. Deliverables:

1. Training handouts,
2. Training schedule,
3. Deliver report.

Note: reports should be submitted as hard copy and soft copy (in word doc. /excel)

#### 7. Time Frame:

- The contractors shall work max. 16 working days on one sessions including (preparations, field visits and writing reports)

#### 8. Required qualifications:

##### Education:

Advanced University Degree (minimum master's degree in Agricultural sciences specialty horticulture).

##### Experience:

The consultant (and his/her team) should demonstrate the following qualifications:

- Not less than ...3 years of experience in RGs and KGs filed with others.
- Has experience in providing training and prepare instructions.

#### **SAFEGUARDING POLICY:**

OHF has policies and systems in place to prevent sexual abuse, neglect, exploitation, harassment, bullying, and sexual harassment. It is also to safeguard children, adults, our teams, consultants, volunteers, partners, beneficiaries, and all stakeholders. OHF will ensure a workplace culture built on respect, tolerance, diversity, and inclusion.

## **GENDER EQUALITY:**

OHF is committed to supporting gender equality in all of its programs and internal operations by eliminating sex discrimination, harassment, and sexual harassment and promoting equality for women and men in all hiring processes starting from an open call for a position, interview process, selection process, salary, benefits...etc.

### **Consultant Evaluation criteria**

<b>#</b>	<b>Criteria</b>	<b>Rating %</b>	<b>score</b>
<b>1</b>	Presenting a curriculum vitae detailing academic certificates and practical experiences in compost preparation and cultivation	<b>15%</b>	<b>15</b>
<b>2</b>	Providing examples of previous training sessions conducted in the field of compost preparation and sustainable agriculture	<b>10%</b>	<b>10</b>
<b>3</b>	Presenting the training material that will be used for participants and ensuring its clarity	<b>10%</b>	<b>10</b>
<b>4</b>	Presenting samples of reports and educational materials designed for similar training programs	<b>15%</b>	<b>15</b>
<b>5</b>	The training methodology followed in delivering sessions on compost preparation and sustainable agricultural techniques	<b>10%</b>	<b>10</b>
<b>6</b>	The ability to identify and recommend appropriate methods and tools for preparing and using compost in rooftop and kitchen gardens	<b>10%</b>	<b>10</b>
<b>6</b>	Financial evaluating	<b>30%</b>	<b>30</b>
	<b>Total</b>	<b>100%</b>	<b>100</b>