

EARLY CHILDHOOD DEVELOPMENT PROGRAMME

**Terms of reference (TOR)**

**For Assessing the physical status and construction of targeted preschools and supervise renovating them as needed.**

**1. Background & OBJECTIVE:**

Om Habibeh Foundation (OHF) is an Egyptian non-profit organization established in 1991 under the supervision of the Ministry of Social Solidarity. OHF is the implementation agency for the Aga Khan Foundation Egypt and is an affiliate of the Aga Khan Development Network of organizations and was founded by Om Habibeh Mohamed Shah Aga Khan to contribute to and support local communities in the governorate of Aswan in areas including health care, education, and providing income for deprived communities through long-term development activities. OHF works in the following areas: Continuing Education, Civil Society, Agriculture and Food Security, Economic Inclusion, Women Empowerment and Early Childhood Development.

Om Habibeh Foundation initiated the Early Childhood Programme (ECD) in 2005 with an aim to improve access and quality of early childhood services for children aged 0-8 years, through partnership with Ministry of Social Solidarity, The ECD programme is working in 5 districts in Aswan.

The programme aims to improve access and quality of ECD services. The following is the summary of the current programme scope:

- Working with 20 kindergartens (15 renovation & 5 construction) to incorporate high-quality, safe and inviting classrooms into their community buildings.
- Providing each ECD center with assistance in refurbishing, equipment provision and teacher training.
- Develop skills and capacities of families and communities to provide developmentally appropriate experiences for young children.

One of the main ECD programme inputs is improving the preschools 'physical environment, so ECD needs a firm to:

- Assess the current status of 15 preschools and supervise the renovation process closely in coordination with ECD team and preschools management .
- Conducting construction assessments of 5 preschools.

**1. Scope of work:**

A firm is needed to:

- Site preview and design the drawings and prepare of the tender booklet containing the Indexation for new 5 buildings locations (in 3 districts) / 20 (35 class room) buildings to renovate (in 5 districts). (Anex1)
- Participation in the selection committee of contractors.
- Supervise contractors during the implementation process.
- Review, accept and approve each stage of construction and renovation.
- Develop a final handover report of the renovation and construction.

## OM HABIBEH FOUNDATION

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### 2. **Deliverables:**

1. A detailed construction & renovation plan for each preschool including budget.
2. A final report about the project progress compared to plan for each preschool.

**Note:** Deliverables should be submitted as hard copy and soft copy (in word doc. /excel).  
All logistics expenses should be including in the financial offer.

### 3. **Time Frame:**

Contract Duration: [1 February] to [30 June 2024]

Site preview and design the drawings and prepare of the tender booklet during 15: 20 days in February 2024.

### 4. **Required qualifications:**

The firm should demonstrate the following qualifications:

- Not less than 10 of years of experience in the construction field.
- Has experience in coordination with multiple stakeholders.

### 5. **Contact Information:**

Any questions concerning this assignment should be directed to: **Asmaa Adly, head of the ECD Unit, OHF (01004412001)**

| م                         | المركز     | الجمعية                              | عدد القاعات | تطوير | إنشاء | ترخيص |
|---------------------------|------------|--------------------------------------|-------------|-------|-------|-------|
| 1                         | أسوان      | عزبة العسكر                          | 2           | √     |       | √     |
| 2                         |            | المحمودية                            | 2           | √     |       | √     |
| 3                         |            | جمعية منشية النوبة                   | 3           | √     |       | √     |
| 4                         |            | جمعية الكوبانية                      | 6           | √     |       | √     |
| 5                         |            | جمعية كركر لتنمية المجتمع            | 3           | √     |       | √     |
| <b>إجمالي عدد القاعات</b> |            |                                      | <b>16</b>   |       |       |       |
| 6                         | كوم أمبو   | كرم الديب رؤية المستقبل              | 3           |       | √     | √     |
| 7                         |            | التكافل الاجتماعي بالرغامة البلد     | 4           | √     |       | √     |
| 8                         |            | النهضة النسائية بإقليت               | 2           |       | √     | √     |
| 9                         |            | جمعية تنمية المجتمع بالألبان         | 2           | √     |       | √     |
| <b>إجمالي عدد القاعات</b> |            |                                      | <b>11</b>   |       |       |       |
| 10                        | نصر النوبة | جمعية تنمية المجتمع بأذنجان          | 2           | √     |       | √     |
| 11                        |            | جمعية تنمية المجتمع بالسبوع          | 1           | √     |       | √     |
| 12                        |            | تنمية المجتمع بعينية                 | 2           | √     |       | √     |
| 13                        |            | تنمية المجتمع بابو حنضل              | 3           | √     |       | √     |
| <b>إجمالي عدد القاعات</b> |            |                                      | <b>8</b>    |       |       |       |
| 14                        | إدفو       | جمعية كفالة اليتيم بالشراونة بحري    | 3           | √     |       | √     |
| 15                        |            | جمعية الأمل بالطوناب                 | 4           | √     |       | √     |
| 16                        |            | جمعية تنمية المجتمع المحلي بمعروف    | 3           |       | √     | √     |
| 17                        |            | جمعية بصمة خير بالرمادي قبلي         | 3           | √     |       | √     |
| 18                        |            | جمعية العراجين                       | 3           | √     |       | √     |
| <b>إجمالي عدد القاعات</b> |            |                                      | <b>16</b>   |       |       |       |
| 18                        | دراو       | جمعية الإيمان                        | 1           | √     |       | √     |
| 20                        |            | جمعية تنمية المجتمع لأهالي نجع العرب | 2           | √     |       | √     |
| <b>إجمالي عدد القاعات</b> |            |                                      | <b>3</b>    |       |       |       |