

Om-Habibeh Foundation

Terms of reference (TOR)

For child protection consultant – UNICEF

1. Background:

The Om Habibeh Foundation (OHF) is an Egyptian non-profit organization established in 1991 under the supervision of the Ministry of Social Solidarity. OHF is the implementation agency for the Aga Khan Foundation Egypt and is an affiliate of the Aga Khan Development Network of organizations and was founded by Om Habibeh Mohamed Shah Aga Khan to contribute to and support local communities in the governorate of Aswan in areas including health care, education, and providing income for deprived communities through long-term development activities. OHF works in the following areas: Continuing Education, Civil Society, Agriculture and Food Security, Economic Inclusion, Women Empowerment and Early Childhood Development.

OHF will implement a UNICEF funded project which is a collaborative and sustainable approach to support learning continuity for Sudanese school age children in Aswan Government. The project will cover six districts in Aswan: Aswan City, Abu Simbel, Edfu, Daraw, Kom Ombo, and Nasr El Nuba.

Since April 2023, a total of 190,000 people, including 40% children, have crossed the borders from Sudan to Egypt. Most of the influx of refugees are displaced Sudanese persons and over 5000 from third-country nationals (TCNs). Once in Egypt, the displaced are moving towards Aswan, Greater Cairo, Alexandria, and other cities where many have extended families and existing community support networks.

To coordinate and implement child protection services at the field level within child-friendly educational spaces, ensuring the integration of essential child protection components such as psychosocial support and gender-based violence prevention within the community-based educational environment.

The Coordinator plays a key role in strengthening referral mechanisms, ensuring effective linkage of educational spaces with both specialized and non-specialized child protection services provided by other partners across various governorates. Responsibilities also include monitoring and evaluating cases of children at risk—particularly among refugee and host communities—to ensure their protection and well-being.

2- Objective:

The objective of this TOR is to identify and select suitable Child protection consultant, who possess the necessary qualifications, experience, and skills to effectively support the children and protect them to be in safety spaces in Learning Spaces in delivering the educational program to Sudanese children in a manner consistent with the highest quality standards that contributes to the achievement of the project's objectives.

2. Scope of work:

The consultant shall perform the following tasks:

- 1- Coordinate the implementation of child protection activities within learning centers and child-friendly spaces across the governorate, including basic psychosocial support (MHPSS) and awareness-raising on gender-based violence (GBV) prevention. This is done in collaboration with mobile child protection teams managed by Caritas in Aswan and Alexandria, and another partner association in Greater Cairo (to be determined).
- 2- Follow up on the delivery of awareness sessions for children and caregivers on topics such as child rights, violence prevention, personal boundaries, and help-seeking mechanisms, in coordination with psychosocial support teams.
- 3- Oversee the identification of at-risk children, including GBV cases, and ensure their referral from educational spaces to specialized centers following the case management approach.
- 4- Support the implementation of capacity-building programs for local community organizations, teachers, and stakeholders, focusing on psychological first aid, protection mechanisms, early behavioral warning signs in children, monitoring, and referral procedures.
- 5- Ensure ongoing coordination with educational spaces to integrate child protection services into the educational process, particularly for Sudanese refugee children.
- 6- Coordinate with Child Protection Centers (e.g., child-friendly spaces, family clubs, specialized psychosocial support centers) to ensure consistent follow-up and documentation of referred cases, in alignment with the case management methodology.
- 7- Participate in periodic monitoring and evaluation meetings, and contribute to the preparation of regular reports highlighting progress, challenges, and key lessons learned.
- 8- Ensure the consistency and quality of interventions across all service delivery points, including learning spaces, family clubs, child-friendly spaces, and specialized psychosocial support centers.
- 9- Delivery of impactful capacity-building sessions that strengthen the capabilities of local stakeholders.

10- Any other tasks as required.

3. The consultant Selection Criteria:

- **selection criteria**
Technical criteria: (70%)

item	Description	score
1	Effective implementation of child protection interventions at all targeted sites, in accordance with established standards.	20
2	Timely referral of all identified at-risk cases to appropriate specialized services.	20
3	Experience in working with refugees.	10
4	Experience in working with children, and people with disabilities.	10
5	3-5 years of experience in the field of child protection and training	10
	Total Technical Score	70

Financial Criteria: (30%)

S	item	Score
1	Realistic costing of budget items as per the market rates in Egypt	30
	Total Financial Score	30

4. Deliverables:

Reports on the deliverables and the work done:

Note: reports should be submitted as hard copy and soft copy (in word doc. /excel).

1- Time Frame:

Not Exceeding 20 working days in the month.

2- Required qualifications:

The consultant should demonstrate the following qualifications:

- Bachelor's Degree in related fields.

- Good organizational, interpersonal and communication skills.
- Ability to work under pressure, handling multiple tasks, demands and deadlines with a positive attitude.

5. SAFEGUARDING POLICY

OHF has policies and systems in place to prevent sexual abuse, neglect, exploitation, harassment bullying, and sexual harassment. It is also to safeguard children, adults, our teams, consultants, volunteers, partners, beneficiaries, and all stakeholders. OHF will ensure a workplace culture built on respect, tolerance, diversity, and inclusion.

6. GENDER EQUALITY

OHF is committed to supporting gender equality in all of its programmes and internal operations by eliminating sex discrimination, harassment, and sexual harassment and promoting equality for women and men in all hiring process starting from open call for a position, interview process, selection process, salary, benefits...etc

Contact Information:

Any questions concerning this assignment should be directed to: **Asmaa Adly, ECD unit lead.**